



Fifty four years of excellence

ST. GEORGE'S COLLEGE ARUVITHURA

Affiliated to Mahatma Gandhi University,
Reaccredited with 'A' Grade by NAAC

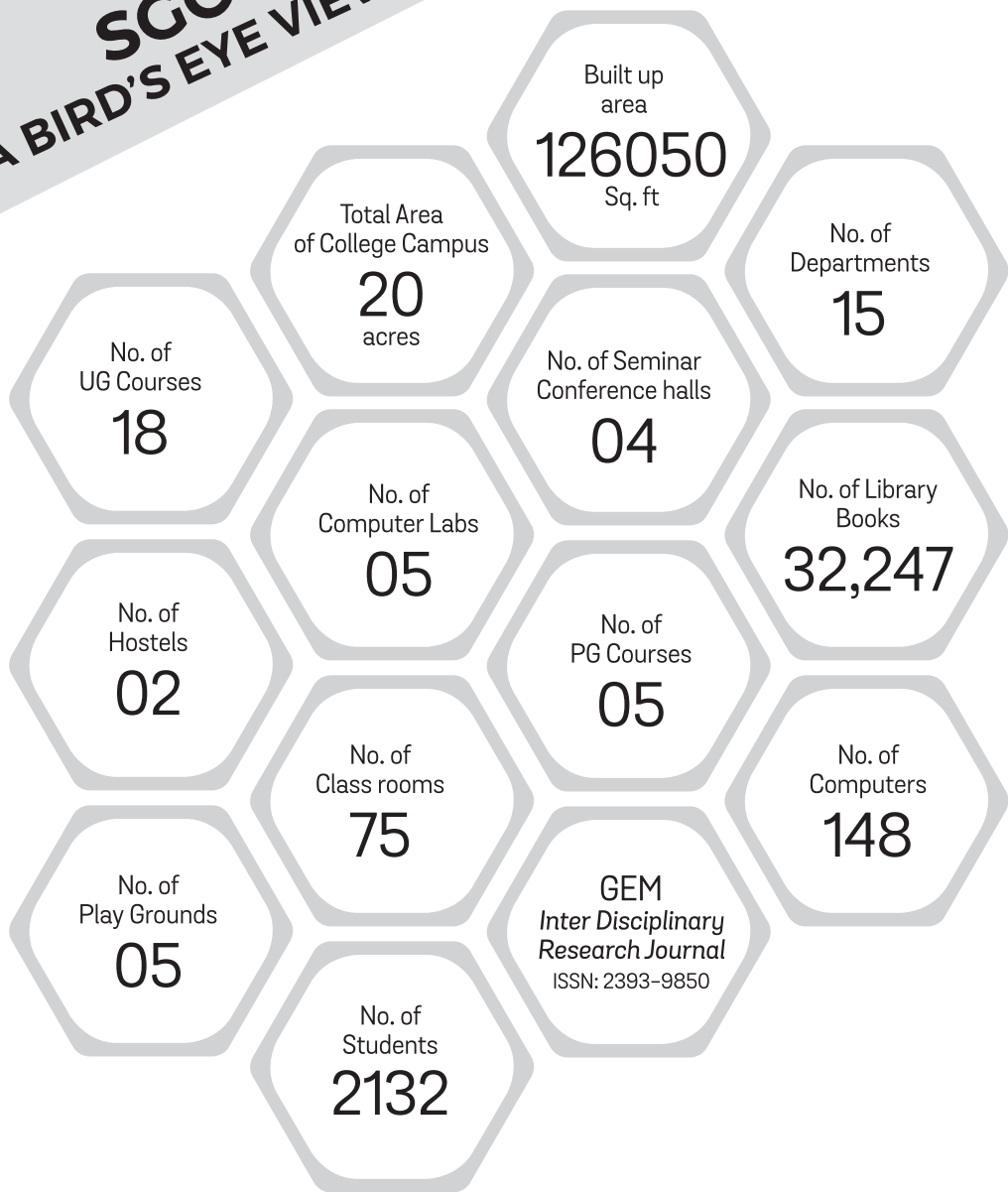
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A Christian Minority Institution
Managed by the Catholic Diocese of Pala

SGC

A BIRD'S EYE VIEW



STREAM	UG	PG	BOYS	GIRLS	TOTAL
AIDED	963	51	309	705	1014
SELF FINANCING	985	133	602	516	1118



Our Heavenly Patron
ST. GEORGE OF ARUVITHURA

Our

PROVINCE OF SPIRITUAL GUIDANCE

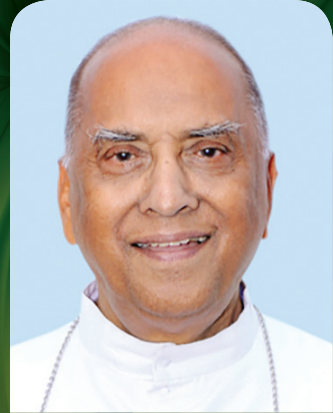
PATRON



**HIS EXCELLENCY
MAR. JOSEPH KALLARANGATT**
Bishop
Diocese of Pala



**HIS EXCELLENCY
MAR. JACOB MURICKEN**
Auxiliary Bishop
Diocese of Pala



**HIS EXCELLENCY
MAR. JOSEPH PALLIKAPARAMBIL**
Bishop Emeritus
Diocese of Pala

AT THE HELM

MANAGER



**V. REV. DR. AUGUSTINE
PALACKAPARAMBIL**

PRINCIPAL

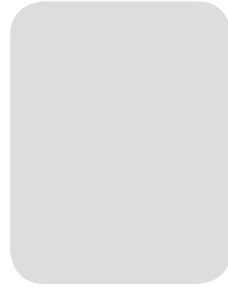


**DR. REJI VARGHEESE
MEKKADEN**

BURSAR & COURSE
CO-ORDINATOR,
SELF-FINANCE PROGRAMMES



**REV. FR. GEORGE
PULLUKALAYIL**

**PERSONAL
INFORMATION**

Name:.....

Department:.....

Admn. No:..... Class No:.....

Address:.....

.....

.....

.....

Telephone..... Mobile.....

E-mail:.....

Name of Parent/Guardian.....

Contact No (Parent/Guardian).....

Contact No (Parent/Guardian).....

Vehicle No..... Driving Lic No.....

Blood Group..... Height..... Weight.....

Contents

Prayer.....	07
Facets of History	08
Down the memory lane.....	09
Academic Programmes	12
Add on Courses.....	13
Academic Supporting wings	14
Co-curricular Activities	17
Extra curricular Activities.....	20
Other Committees and Cells.....	24
PTA.....	27
List of Class Teachers	28
SGC at a Glance	30
Academic Calendar	33
General rules & guidelines	44
Fees	56
CBCS Regulations 2017.....	58
Teaching and Administrative Staff	63
Telephone Numbers	75
At the helm in the past.....	76
In Grateful Remembrance of Valuable Service.....	77

Prayer

Lord, Almighty God,
Source of light, truth, and eternal goodness,
Transform this present moment
into an hour of vision and inspiration.
Help me to find wisdom;
Shed light on my thoughts.
May my aspirations come true
through righteous and good deeds.
Give me the strength to concentrate,
to think objectively,
and to see clearly.
Shed your light on me so that I may see
which decision to make.
Help me, O my Eternal God,
to avoid vanity and pride,
and thus be able to make worthy decisions
as a true child of yours.

Lead, Kindly Light, amidst th'encircling gloom,
Lead Thou me on!
The night is dark, and I am far from home,
Lead Thou me on!
Keep Thou my feet; I do not ask to see
The distant scene; one step enough for me.

I was not ever thus, nor prayed that Thou
Shouldst lead me on;
I loved to choose and see my path; but now
Lead Thou me on!
I loved the garish day, and, spite of fears,
Pride ruled my will. Remember not past years!

MOTTO

Wisdom, Love, Service

VISION

Ensuring academic excellence by
imparting quality education and
moulding personalities based on the love of God.

MISSION

Furnishing the Student Community with:
Quality Education to empower them to meet global challengers.
Value consciousness to transfigure them into conscientious adults
Civil awareness to transform them into socially committed citizens

Facets of History

Fifty Four years of Excellence

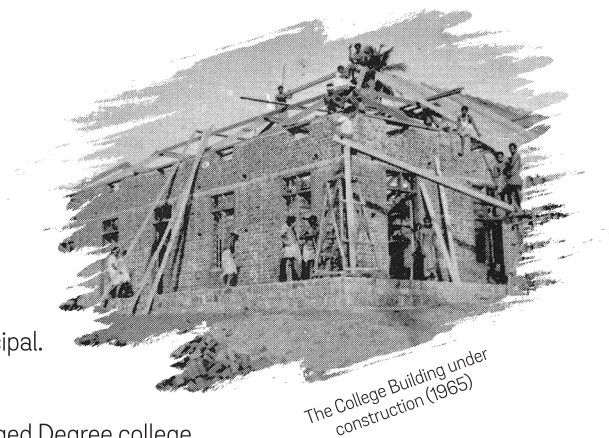
Founded in 1965 under the auspices of St. George Forane Church Aruvithura and tucked away on the strands of the river Meenachil, St. George's College is a premier educational institution affiliated to Mahatma Gandhi University, Kottayam, Kerala. Pioneered under the patronage of His Excellency Mar Sebastian Vayalil, the first Bishop of Pala, and cherished by a host of visionaries and philanthropists, the college, right from its inception, embarked on an odyssey towards academic pre-eminence. For more than two decades, His Excellency Mar Joseph Pallickaparampil, the Bishop of Pala, had been the patron of the college. His Excellency Mar Joseph Kallarangattu is the present patron of this seat of learning.

The college had a humble beginning as a Junior College in 19 July 1965 with five batches of students in the first pre-degree class. It was upgraded to the status of a full-fledged degree college in 1978. The college was included under 2f and 12b of the UGC Act of 1956. The college was accredited by NAAC at the four star level in 2000. The NAAC team accredited the college at the A level in 2007. The college was re-accredited at A, the highest level of accreditation, by the NAAC Peer team in 2016.



Down The Memory Lane

- 1965 ➤ The college is inaugurated with one batch in Group I and two batches each in II and III groups for Pre-Degree.
- 1971 ➤ Prof. K. J. Scaria takes charge as the first Principal.
- 1971 ➤ Fr. Joseph Thekkanady assumes office as Principal.
- 1972 ➤ Prof. P. J. Joseph takes charge as Principal.
- 1978 ➤ BA Economics begins.
- 1978 ➤ Upgradation to the status of a full fledged Degree college.
- 1979 ➤ B Sc in Mathematics begins.
- 1980 ➤ B Sc Botany and BA Politics commence.
- 1982 ➤ B. Sc Chemistry starts.
- 1987 ➤ Prof. P. J. Joseph retires and Prof. M. M. Chacko takes charge as Principal.
- 1993 ➤ B Sc in Physics begins.
- 1994 ➤ Inclusion of the college in the list of colleges under section 2(f) of the UGC act 1956, and becomes eligible to receive UGC assistance.
- 1995 ➤ M.Sc in Chemistry begins.
- 1996 ➤ B.Sc Food science and Quality Control begins.
- 1998 ➤ Pre-Degree delinking begins.
- 1998 ➤ B. Com Computer Application (Vocational) Course starts.
- 1998 ➤ Inauguration of Community Telecasting Centre.
- 1998 ➤ NAAC Peer Team visits the College to assess the functioning of the college.
- 1998 ➤ M. Sc. in Physics starts.
- 1999 ➤ College is accredited at 4 Star level by NAAC.
- 1999 ➤ Department of Chemistry becomes an approved Research Centre (PhD).
- 1999 ➤ Inauguration and blessing of the newly constructed Auditorium.
- 2001 ➤ Blessing of the newly constructed Hostel for Women blessed by very Rev. Fr. George Mulangattil.
- 2001 ➤ Prof K. J. Devasia takes charges as the new Principal.





Very Rev. Fr. Thomas Manakatt the Founder Manager addressing the public on the inaugural day

- 2001 ➤ Pre-Degree delinking completes.
- 2001 ➤ Introduction of B. A. English with Broadcaster and Broadcasting at the UG level.
- 2001 ➤ Inauguration of the modernized class room project by Mr. P. M. Sayeed, Dy. Speaker, Lok Sabha.
- 2001 ➤ Introduction of Off Campus Centre in the College.
- 2002 ➤ Introduction of Advanced Diploma course in Mass Communication and Video production with the financial assistance from M. G. University.

- 2003 ➤ A well – equipped Gymnasium is set up in the college with the assistance of the Ministry of Youth Affairs and Sports, Government of India.
- 2003 ➤ Rev. Dr. Joseph K. M. Kollampampil assumes office as the Principal.
- 2004 ➤ Self Finance courses in M. Com. and M. Sc. Maths begin.
- 2005 ➤ Mar Joseph Pallickapampil and Mar Joseph Kallarangattu jointly inaugurated the New Administrative block.
- 2005 ➤ Foundation stone is laid for the S. G. C. Amenity Centre.
- 2007 ➤ NAAC Team visits the college for Re-accreditation.
- 2008 ➤ NAAC re-accredited the college with A Grade.
- 2009 ➤ Ministry of Science & Technology, Government of India sanctions Rs. 35 Lakhs under FIST to the Department of Chemistry.
- 2010 ➤ Mar Joseph Kallarangattu blesses the New Lab set up with the assistance of FIST Govt. of India and lays the foundation stone for a new building for St. Mary's Hostel with UGC assistance.
- 2010 ➤ Mar Joseph Kallarangattu blesses and inaugurates the new wing of St. Mary's Hostel constructed with the Assistance of UGC.
- 2011 ➤ Rev. Dr. Baby Sebastian takes charge as the Principal.
- 2013 ➤ Commencement of MSc Food Technology, B.Com with Co-operation in self finance stream
- 2014 ➤ Blessing of Community College.



His Excellency Mar Sebastian Vayalil blessing the college building



- 2014 ➤ BCA in aided and self finance stream, B.Com with Tax and Finance, B.Com with Office Management, B A Mass Communication and Journalism in self financing stream begin.
- 2014 ➤ Inauguration of Golden Jubilee celebration and E Learning facility.
- 2014 ➤ Inauguration of Golden Jubilee Block.
- 2014 ➤ B.Com with Computer Application and B. Com with Marketing in self financing stream begin.
- 2015 ➤ Mar. Jacob Muricken blesses the Statue of our Heavenly Patron St. George of Aruvithura in the college campus
- 2015 ➤ NAAC Team Re-accredited the college at the "A" level .
- 2016 ➤ Dr. M. V. Georgekutty assumes office as the Principal.
- 2016 ➤ Inauguration of Student Peer Teaching Platform (SPTP).
- 2017 ➤ Introduction of Academic Initiatives like The Companion, Departmental Research Development Programme (DRDP), Faculty Research Development Programme (FRDP) and Open Library.
- 2018 ➤ Introduction of B.Voc course in Food Technology and Analysis
- The college receives the Best NSS unit and the Best Programme officer awards at State Level. At university level the NSS unit secured Moses Award for the Best unit. The college also bags the Best Principal and the Best Programme officer award and Certificate of Appreciation for volunteers at the University Level.
- 2019 ➤ Dr. Reji Varghese Mekkaden assumes office as the principal.
- College bags II Prize in Model Parliament Competition organized by the Institute of Parliamentary Affairs, Kerala
- Receives grant from DST FIST



Academic Programmes

Aided Programmes

POST GRADUATE PROGRAMMES

M. Sc. Physics
M. Sc. Chemistry

UNDER GRADUATE PROGRAMMES

B. A

Economics
Political Science
English Model II : Language and Literature

B. Sc.

Mathematics
Physics
Chemistry
Botany

Computer Science

BCA

Commerce

Model II : Computer Application

B.Voc

Food Technology & Analysis

Un-Aided Programmes

POST GRADUATE PROGRAMMES

M. Sc. Mathematics
M. Com. Finance
M. Sc. Food Technology & Quality Assurance

UNDER GRADUATE PROGRAMMES

B. A

Mass Communication & Journalism

B. Sc.

Food Science and Quality Control

Computer Science

BCA

Commerce

B.Com Model I : Co-operation
B.Com Model I : Finance and Taxation
B.Com Model I : Computer Application
B.Com Model I : Marketing
B.Com Model III : Office Management
& Secretarial Practise

DOCTORAL PROGRAMMES (Ph.D)

Chemistry

Certificate Courses

The college offers a gamut of certificate courses which can complement students' academic achievements. Students can choose from among 12 certificate courses. Each first year student is expected to take a minimum of one course and is free to take more than one course.

The following is the list of certificate courses offered by the various departments:-

LIST OF CERTIFICATE COURSES 2019-20

SL NO	DEPARTMENT	TITLE OF THE COURSE
1	English	Soft Skills and Communicative English
2	Mathematics	La Tex
3	Physics	Exp EYES
4	Chemistry	Basic Analytical Chemistry
5	Botany	Mushroom cultivation
6	Economics & Politics	MS Office
7	Commerce (Aided)	Mutual funds
8	Commerce (Self- Financing)	GST
9	Food Science	Basic Food Safety
10	Computer Science (Aided)	Design Tools
11	Computer Science (Self- Financing)	MS Office
12	Media Studies	Fundamentals of Photography

College Council

Sl.No	Name
1	Dr. Reji Vargheese Mekkaden (Principal)
2	Ms. Tessy K Mathews
3.	Ms. Sherly Mathew
4.	Dr. Baby Sebastian
5.	Ms. Sheelamma George
6.	Ms. Molly Sebastian
7.	Ms. Jilu Ani John
8.	Mr. Joby Joseph
9.	Ms. Lidiya George
10.	Ms. Sherin Elizabeth John
11.	Dr. Siby Joseph (Secretary)
12.	Lt. Dr. Lajju Varghese
13.	Mr. K. T. Joseph (Office Superintendent)

Internal Quality Assurance Cell (IQAC)

Sl No	Name	Designation
1	Dr. Reji Vargheese Mekkaden	Principal
2	Rev. Fr. George Pullukalayil	Management Representative
3	Ms. Jilu Ani John	IQAC Coordinator
4	Prof. Lopuz Mathew (Member, PSC, Kerala)	Alumni Representative
5	Mr. Mithun John	Assistant Co-ordinator
6	Dr. Sumesh George	Assistant Co-ordinator
7	Dr. Baby Sebastian	Teacher Representative
8	Dr. Tessymol Mathew	Teacher Representative
9	Ms. Sini Jacob	Teacher Representative
10	Mr. Denny Thomas	Teacher Representative
11	Dr. Siby Joseph	Teacher Representative
12	Mr. Josiah John	Teacher Representative
13	Mr. K. T. Joseph	Administrative Officer

14	Mr. Joby Alex	Administrative Officer
15	Mr. Sabu Mathew	Local Society Representative
16	Mr. Rabees Rasheed	Chairperson, College Union
17	Mr. Satheesh George	Employer (Subihiksham)
18	Mr. P. M. Mathew Parayil	Industrialist (Parayil Food Exports)
19	Adv. Jose V George	Stakeholder

Planning Board

Sl No	Name
1	Dr. Reji Vargheese Mekkaden
2	Rev. Fr. George Pullukalayil
3	Ms. Jilu Ani John
4	Dr. Siby Joseph
5	Dr. Baby Sebastian
6	Mr. K. T. Joseph

Admission

Sl No	Name
1	Dr. Siby Joseph
2	Dr. Baby Debastian
3	Mr. Joby Alex

Examination

Sl No	Name
1	Mr. Joby Joseph (Additional Chief Superintendent)
2	Ms. Sibil Jose
3	Ms. Bincy Michael
4	Mr. Jestine George
5.	Mr. Sabu Kurian

RUSA**Co-ordinator**

Dr. Siby Joseph

AISHE**Nodal Officer**

Dr. Sumesh George

UBA**Co-ordinator**

Mr. Denny Thomas

Library

Sl No	Name
1	Ms. Tessy K Mathews, Nodal Officer
2.	Ms. Sherly Mathew, Member

Staff Advisor

Sl No	Name
1	Mr. Roy Thomas Ganapathiplackal
2.	Jino Joseph

Scholarship**Nodal Officer**

Mr. Midhun John

B.Voc**Nodal Officer**

Dr. Siby Joseph

Discipline**Nodal Officer**

Lt. Dr. Laju Varghese

Co-Curricular Activities

National Service Scheme (NSS)

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. The aim of the NSS is to provide hands on experience to young students in delivering community service. The NSS unit of SGC (No.36) has been recognized both at university and state level and it received the Best NSS Unit Award in 2016-17. In addition to the various community linked activities, this programme gives opportunities to the active volunteers in participating in National Integration Camp (NIC) Adventure Programmes, NSS Republic Day Parade Camp and a host of similar activities.

NSS Programme Officers	1. Dr. Benoy Kurian Mylamparambil
	2. Ms. Elizabeth Augustine

National Cadet Corps (NCC)

National Cadet Corps has been formed in India with the purpose of developing personality, leadership and also for imparting military training to the students. Its training syllabus includes social service, Adventure training and Ecology or Nature awareness. The cadets will be given training in drill, yoga, map reading, firing etc. The National Cadet Corps play a major role in shaping our youth into responsible and patriotic citizens of India. A company of NCC comprising of boys and girls are functioning in the college.

Company Commander	Lt. Dr. Lajju Varghese
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Additional Skill Acquisition Programme (ASAP)

ASAP is a joint initiative of General and Higher Education Departments of Govt. of Kerala, launched with an objective to impart quality skill education to undergraduate students alongside their regular curriculum. The sessions are directed towards imparting effective communication skills, language proficiency in English, and the skills required for employability and better performance at the work place. A steady growth in the confidence, presentation and fluency level of students are discernible. Learners are also encouraged to think creatively and critically on contemporary issues and it helps in developing a high level of civic sense and values.

Co ordinator	Mr. Denny Thomas
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Career and Placement Cell

Career and Placement cell of the college functions with the objective of providing guidance and assistance for the students to achieve their career goals. It provides awareness on higher studies, self employment and job opportunities to the students of final year. Training is provided to the members of the placement

cell on topics including interview skills, CV writing, Group Discussion, and Resume writing etc. Different companies are invited to the campus for recruitment and students are also sent for drives conducted in other campuses too. During a period of five years around hundred students got placed in different companies.

Co ordinator	Dr. Giable George
Member	Mr. Benoi C George

Unnat Bharat Abhiyan (UBA)

Unnat Bharat Abhiyan is a flagship programme of the Ministry of HRD, Govt. of India, jointly promoted by UGC & AICTE and co-ordinated by IIT Delhi. It tries to link the Higher Education Institutions with a set of 5 rural villages, so that institutions can contribute to the economic and social betterment of these village communities using their knowledge base and know-how. Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help in building an Inclusive India. The villages selected for the Project are Thalappalam, Kondoor, Teekoy, Poonjar Thekkekara (Kunnonni) and Moonnilavu.

Nodal Officer	Mr. Denny Thomas
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UGC NET Coaching

The college has introduced a NET coaching platform for PG students and aspirants from the locale. The classes are conducted on Saturdays and public holidays. It is handled by professional experts from various fields.

Co ordinator	Dr. Mendal Jose
Members	Mr. Timmy Tomy Thalavayalil
	Ms. Sherin Elizabeth John

Scholar Support Programme

The Scholar Support Programme is a new initiative in higher education sector undertaken by the Department of Higher Education, Government of Kerala. The programme aims at imparting additional support to under graduate students in curricular areas of weakness. By getting timely assistance in terms of tutorials, additional lectures, interactive sessions, question banks and study materials, the low performing scholars succeed in keeping pace with their classmates. The supportive atmosphere of individualized academic assistance offered to those students, improves academic performance and decreases the number of drop-outs in college.

Co-ordinator	Mr. Mithun John
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Walk With a Scholar (WWS)

Walk with a Scholar (WWS) scheme proposes to arrange specialized mentoring programmes for students in undergraduate programmes in Arts, Science and Commerce and to provide guidelines for their future career. The scheme designed by the Government of Kerala builds on the concept of mentor as a “Guide and Friend”. The main objectives of the programme are academic excellence, personal Growth, and social orientation. The WWS programme gives special emphasis on fostering brilliant students so that they could be transformed into connoisseurs in their respective disciplines. The thrust areas include motivational training programmes, soft skill training, internships, educational tours and state level camp etc. Through their regular association with the mentors and the individualized assistance provided to them, the mentees will eventually become intellectually competent, morally upright and socially committed beings.

WWS Co-ordinator	Dr. Sumesh George
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Swayam Local Chapter

SWAYAM is a platform which provides online MOOC (Massive Open Online Courses) courses under the Ministry of Human Resources Development (MHRD) in India. It enables the masses to obtain the best teaching learning resources. It provides lessons from the best teachers of renowned institutions and allows the students to learn them at their pace and time. At the same time, its certificate is highly valuable, as it assesses the learning outcomes through different means including a proctored examination. St. George’s College Aruvithura (College Id: 1793) has been a local chapter of NPTEL, a consortium of IITs and one of the coordinators of SWAYAM, since February 2018. Now it is a local chapter of SWAYAM itself. It allows the students to obtain a valuable certificate from the institutions of national importance like the IITs, along with their regular course from the university.

SPOC of the local chapter	Dr. Benoy Kurian Mylamparambil
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GEM

Getting a research work published in an accredited journal holds benefits for both the researcher and the institution hosting the journal. GEM, (Georgian Educational Mine) of St. George’s College, Aruvithura is an attempt to disseminate knowledge and to advance its application in various fields. It has been enthusiastically taken up by the academia, both in and outside Kerala. Every article in it is verified as scientifically reliable and valid through a peer review process. The aim of ‘GEM’ is to promote high quality, cutting-edge, original research in all disciplines, including social sciences and linguistics. It is open to researchers, academicians, scientists and teachers. The journal received an ISSN (2393-9850) in 2015.

GEM Convener	Dr. Santhosh Kumar R.
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Extra – Curricular Activities

Oratory Club

The Oratory Club of this college enhances the public speaking proficiency of the students through training and mock competitions. It provides them an opportunity to showcase their abilities which in turn leads to enhancing self confidence and character building. In addition to this, the club motivates the students to participate in different competitions conducted by various agencies. The members of the club have won several prizes in various inter-collegiate and university competitions.

Convenor	Mr. Josiah John
Member	Mr. Pius Kurian

Quiz Club

The Quiz Club aims at providing ample opportunities to those students who have a flair for quizzing. The club equips the students for participating in competitions related to all areas of knowledge. It gives continuous guidance on specific areas of quizzing regularly and motivates the members to participate in quizzes at various levels. To increase their knowledge and competitive edge, the club arranges quiz programmes. It initiates the students into the world of knowledge and equips them for various competitive exams.

Convenor	Mr. Dawn Joseph
Member	Mr. Jobin Scaria

Women's Cell

Women's Cell seeks to sculpt the young women force in the campus to achieve abiding success in their life. It promotes responsible and value oriented leadership among female students. The activities of the club lay stress on the overall development of female students and this goal is achieved through, various seminars, powerpoint presentation competitions, tailoring and cooking classes and personality development programmes which are organized regularly.

Convenor	Dr. Shiny Jose
Members	Ms. Nancy V George, Ms. Raisa Geroge, Ms. Smitha Thomas Ms. Cinu George

Music Club

Music Factory, the music club, is one of the vibrant clubs in the campus. It has been organized to help our students to retain and enhance their love of music. The activities of the club give ample scope for developing the innate musical talents of students. The club has been set up to encourage talents in instrumental as well as vocal music. The club members dynamically participate in all the cultural activities of the college. They also participate in various inter-collegiate competitions and receive many accolades.

Convener	Mr. Tharun Sebastian
Member	Ms. Shalima Lissy Shajan

Nature Club

The Nature Club functioning in the college has been devoted to inculcate in students a love for Nature, making them aware of the alarming climate change and the importance of its conservation. The club organizes various activities like nature camps, workshops, seminars and trekking to create awareness on environmental challenges and the ways to tackle them. It attempts to create awareness among students about the importance of maintaining and preserving the soil and the water bodies and to protect the biodiversity. Various activities of this club create proper awareness about the significance of conserving nature and natural resources.

Convener	Dr. Jyothi Abraham
Member	Mr. Geo Jose

Entrepreneurship Development Cell

To cultivate the entrepreneurial skills and values among the students, an Entrepreneurship Development Cell is effectively functioning in the college. The Department of Industries and Commerce, Government of Kerala, in association with Education Department formulated this Scheme to inculcate an entrepreneurship culture among the Youth. The mission of the cell is to develop knowledgeable and enterprising graduates. By equipping them with knowledge, skill, techniques and confidence, the young minds can be introduced into the world of savings and employment matching with the unlimited natural and human resource potential of the world.

Convener	Mr. Mithun John
Member	Mr. Jacob Mathew

Media Cell

This cell functions like a bridge connecting the campus with the outside world. It envisages to capture every fruitful moment in the campus and to bring it to the limelight of media. The activities of the cell gear up towards building up and sustaining the public image of the institution and thereby enhancing the community linkage. It acts as the public relations department of the college.

Convener	Mr. Denny Thomas
Members	Mr. Ajith Paul, Ms. Jyothilakshmi R. S.

Health Club

The Health club seeks to spread the culture of physical fitness in the campus. It provides a unique opportunity to work towards a healthier campus and it strives to keep the students healthy in body and

mind. In association with the department of physical education, the club organizes the annual sports day and various inter departmental competitions. It organizes intramural competitions for football, cricket and volleyball. The club also responds positively to the call of Prime Minister's 'Fit India' movement to take the nation forward on the path of fitness and wellness.

Convener	Dr. Viyani Charly
Member	Mr. Preestly Thomas

Dance Club

Infinity Dance Crew, the SGC Dance Club, is formed with the purpose of promoting the artistic sensibilities of our students. Students of varied background and culture come together as one to take part in this enterprise and are able to work as a cohesive unit. Commitment to the group and to each other is one of the central concepts that students acquire from such an endeavour.

Convener	Mr. Tony Isaac Luke
Member	Ms. Nancy V. George

Anti-Narcotic Cell

Envisioning a substance-free society, the Anti-Narcotic Cell functions to check the spread of drug abuse among college students. The cell coordinates programmes like oath taking, expert talk, flash mob, poster designing competition and short film exhibition to generate alertness to the dangers inherent in the use of drugs and alcohol. In liaison with different agencies, the cell acts as a forum to voice grievances related to drug abuse and attempts to tackle the drug menace through instruction and intervention.

Convener	Ms. Sherin Elizabeth John
Member	Ms. Neenumol Sebastian

Georgian Charitable Organization

This organization aims at cultivating a culture of genuine sympathy and empathy in the campus and functions by extending a helping hand to the needy and underprivileged people. Our mission is to support the students and the community through various philanthropic activities.

Convener	Ms. Sini Jacob
Member	Ms. Smitha Thomas

Jesus Youth

An active wing of Jesus Youth has been functioning in our college. It is a gathering of small but vibrant group of young people who are ready to give time to the Lord. They strive to respond spiritually to the

challenges of today's world. They hold prayer meetings in the college chapel on every Thursday and they engage in various social service activities.

Co-ordinator	Ms. Sheelamma George
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SC/ST Cell

SC/ST cell has been constituted in the college with a purpose to empower the SC/ST students. The cell gives awareness to the SC/ST students regarding various scholarships of State Govt. and UGC. It arranges special programmes and opportunities to enhance their academic growth. It also encourages the students to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option.

Convener	Ms. Lidiya George
Member	Ms. Sibil Jose

Cell for Differently Abled Students

The cell aims at empowering differently abled persons as they require special aids and appliances for their daily functioning. The college takes special interest in them and accommodates them for different courses. The cell provides guidance and counselling to them on various occasions especially during admission. The cell is also keen in creating awareness among the fellow students regarding the needs of differently abled persons, and other general issues concerning their learning. Fellow students are motivated to assist differently-abled persons and the cell set up a special squad to assist them. The cell also gather governmental orders dealing with fee concessions, examination procedures, reservation, policies, etc., pertaining to differently abled persons. Special arrangements are also made in the campus for their trouble-free mobility and independent functioning. The cell also takes initiative in providing facilities such as wheel chairs. It also makes other necessary arrangements like disabled friendly classrooms to meet the special needs of differently abled persons.

Convener	Dr. Sunny Joseph
Member	Ms. Smitha Thomas

Health and Fitness Centre

A health Club is set up in the college for training the students and the faculty in leading a healthy life. A Multi Gymnasium of the college with all necessary equipments helps the practitioners to progress in physical fitness. The Head of the Physical Education Department is the coordinator of the programs.

Convener	Dr. Vijani Charly
Member	Mr. Jose Alexander

Other Committees & Cells

Internal Complaint Cell (ICC)

Sl No	Name	Designation
1	Ms. Jilu Ani John	Presiding Officer (Women Associate Professor)
2	Dr. Baby Sebastian	Faculty Member
3	Ms. Lidiya George	Faculty Member
4	Dr. Mendal Jose	Faculty Member
5	Ms. Raisa George	Faculty Member
6	Mr. K. T. Joseph	Administrative Staff
7	Mr. Joby Alex	Administrative Staff
8	Ms. Arunthathy K. P.	Student Representative
9	Ms. Chrispina Stephen M.	Student Representative
10	Ms. Anju Jose	Student Representative
11	Mr. Eby Emmanuel P.	Non-Government Association Member

Anti Ragging Committee

Sl No	Name	Designation
1	Dr. Reji Vargheese Mekkaden	Principal (Chairman)
2	Mr. V. K. Kabeer	Chairman ETPA Municipality
3	Mr. Baijukumar K.	SHO, Erattupetta Police
4	Mr. Roy Thomas	Teacher Representative
5	Dr. Shiny Jose	Teacher Representative
6	Adv. Jose V. George	Parents Representative
7	Mr. Johnykutty	Parents Representative
8	Mr. Akhil Prasad	Student Representative (I st Year)
9	Mr. Shone Peter Francies	Student Representative (II nd Year)
10	Mr. Rony S. Tony	Student Representative (III rd Year)

Anti-Ragging Squad and Mentoring Cell

Sl No	Name	Designation
1	Lt. Dr. Lajju Varghese	Convenor
2	Dr. Sumesh George	Member
3	Dr. Benoy Kurian	Member
4	Ms. Elizabeth Augustine	Member
5	Dr. Cyriac Mathew	Member

Academic Calendar

Sl No	Name	Designation
1	Ms. Sini Jacob	Convenor
2	Mr. Denny Thomas	Member
3	Mr. Benjith Xavier	Member

Alumni

Sl No	Name	Designation
1	Dr. Siby Joseph	Convenor
2	Mr. Binoi C George	Member

College Magazine

Sl No	Name	Designation
1	Ms. Jilu Ani John	Convenor
2	Mr. Jeswin Cyriac	Member
3	Mr. Pius Kurian	Member
4	Ms. Divyamol M V	Member

UGC/SSC/PSC/Bank Coaching

Sl No	Name	Designation
1	Dr. Mendal Jose	Convenor

2	Mr. Timmy Tomy	Member
3	Ms. Sherin Elizabeth John	Member

Remedial Coaching

Sl No	Name	Designation
1	Ms. Bitty Joseph	Convenor
2	Mr. Aneesh P. C.	Member

Cultural and Screening Committee

Sl No	Name	Designation
1	Dr. Shiny Jose	Convenor
2	Mr. Denny Thomas	Member
3	Dr. Cyriac Mathew	Member
4	Ms. Smitha Thomas	Member

Placement Cell

Sl No	Name	Designation
1	Dr. Giable George	Convenor
2	Mr. Benoi C. George	Member

Religious and Moral Instruction

Sl No	Name	Designation
1	Mr. Dawn Joseph	Convenor
2	Dr. Neenumol Sebastian	Member
3	Ms. Anu K. Jose	Member

Research & Publication

Sl No	Name	Designation
1	Dr. Tessymol Mathew	Convenor
2	Dr. Santhoshkumar R.	Member

Parent Teacher Association (PTA)

Parent Teacher Association of the college functions as follows

1. Departmental Parent Teacher Association (DPTA)

Every department shall have a DPTA. Its general body consists of all the parents and teachers of the dept. concerned. An Executive Committee consisting the HoD, two parent representatives (one male and one female) each from all years of the course and one faculty member nominated by the HoD should be elected by the general body of the DPTA. A Convener (HoD), a President (parent representative) and a Secretary cum Treasurer (faculty representative) are elected from among the Executive Committee for a period of one year. DPTA general body and executive committee meeting shall be held at least once in every academic year. The DPTA Executive Committee can nominate one parent representative to the Inter Departmental PTA Council

2. Inter Departmental PTA Council:

The Inter Departmental PTA Council is a body that consists of one parent representative each from all the departments. It acts as a liaison committee with advisory role between DPTA and College Level PTA Executive Committee. Five parent representatives to the College Level PTA Executive Committee shall be elected by and from among the members of the Inter Departmental PTA Council

3. College Level PTA Executive Committee:

It is the college level apex body of the PTA. It is an eleven member committee consisting of the Principal, five parent representatives elected from the Inter Departmental PTA Council and five faculty members nominated by the principal. A President, a Vice-President (parent representative) and a Secretary cum Treasurer (teacher representative) are elected as office bearers by and from among the Executive Committee for a period of one year. The College Level PTA Executive Committee meeting shall be held at least once in every academic year.

Sl No	Name	Designation
1	Dr. Sunny Joseph	Convener
2	Prof. Mendal Jose	Member

Class Teachers and Tutors

SL.No.	NAME	CLASS
1	Ms. Bitty Joseph	I M.Sc. Physics
2	Dr. Santhosh Kumar R.	II M.Sc Physics
3	Ms. Thresiamma Manual	I M.Sc Chemistry
4	Ms. Sherly Mathew	II M.Sc Chemistry
5	Dr. Mendal Jose	I M.Com
6	Ms. Raisa George	II M.Com
7	Mr. Timmy Tomy	I M.Sc Mathematics
8	Ms. Alphonse Emmanuel	II M.Sc Mathematics
9	Mr. Geo George Thomas	I M.Sc Food Science
10	Ms. Mini Michel	II M.Sc Food Science
11	Ms. Tessy K. Mathew	D3 Physics
12	Dr. Sumesh George	D2 Physics
13	Mr. Roy Thomas	D1 Physics
14	Dr. Ivy Mathew	D3 Chemistry
15	Dr. Tessymol Mathew	D2 Chemistry
16	Dr. Siby Joseph	D1 Chemistry
17	Mr. Joby Joseph	D3 Botany
18	Ms. Theres Jose	D2 Botany
19	Ms. Jyothi Abraham	D1 Botany
20	Dr. Shiny Jose	D3 Mathematics
21	Ms. Sibil Jose	D2 Mathematics
22	Ms. Elizabeth Augustine	D1 Mathematics
23	Ms. Jilmy Jose	D3 Food Science
24	Mr. Bins K. Thomas	D2 Food Science
25	Ms. Lysel Elizabeth Chacko	D1 Food Science
26	Ms. Sheenu Toms	D3 BCA (Aided)
27	Ms. Santhi Joseph	D2 BCA (Aided)
28	Ms. Liji Thomas P.	D1 BCA (Aided)
29	Mr. Mareena George	D3 BCA (SF)
30	Ms. Mesily Cyriac	D2 BCA (SF)

31	Ms. Minu Cherian	D1 BCA (SF)
32	Ms. Sini Jacob	D3 English
33	Dr. Sunny Joseph	D2 English
34	Ms. Neenumol Sebastian	D1 English
35	Ms. Lidiya George	D3 Economics
36	Mr. Josiah John	D2 Economics
37	Mr. Dawn Joseph	D1 Economics
38	Dr. Baby Sebastian	D3 Politics
39	Ms. Abitha Pius	D2 Politics
40	Ms. Divyamol M. V.	D1 Politics
41	Mr. Denny Thomas	D3 B.Com (Aided)
42	Mr. Linu T James	D2 B.Com (Aided)
43	Mr. Mithun John	D1 B.Com (Aided)
44	Ms. Nancy V. George	D3 B.Com (Co-operation)
45	Mr. Tharun Sebastian	D2 B.Com (Co-operation)
46	Mr. Jino Joseph	D1 B.Com (Co-operation)
47	Ms. Anju Maria Baby	D3 B.Com (Taxation)
48	Mr. Jacob Mathew	D2 B.Com (Taxation)
49	Mr. Jobin Scaria	D1 B.Com (Taxation)
50	Ms. Chithra Thomas	D3 B.Com (Office Man.)
51	Ms. Nikhila Noble	D2 B.Com (Office Man.)
52	Mr. Geo Jose	D1 B.Com (Office Man.)
53	Mr. Aneesh P. C.	D3 B.Com Comp. (SF)
54	Ms. Anu K. Jose	D2 B.Com Comp. (SF)
55	Ms. Micky Augustine	D1 B.Com Comp. (SF)
56	Mr. Benoi C. George	D3 B.Com (Marketing)
57	Ms. Smitha Thomas	D2 B.Com (Marketing)
58	Mr. Preestly Thomas	D1 B.Com (Marketing)
59	Mr. Alex Abraham	D3 MCJ
60	Ms. Jyothilakshmi	D2 MCJ
61	Mr. Ajith Paul	D1 MCJ
62	Ms. Anusree Surendran	D2 B. Voc.
63	Ms. Rittu Mary Augustine	D1 B. Voc

SGC at a Glance

SGC Channel and Campus Community Telecasting Center

SGC Channel, Asia's first campus community telecasting centre is a unique facility of the college which conducts a number of educational, cultural, recreational and value based programmes to create a well-knit community around the college. Students run a local TV station, providing the community with news and the kind of information that is relevant to it, as part of a course being conducted at St. George's College, Aruvithura. Students of St. George's College Aruvithura, are making a difference by using television as an effective tool for community development. SGC TV channel has found a distinctive place among the regional channels. The community-telecasting centre, located on the campus, provides a platform for students to connect with the community.

SGC TV reaches more than one lakh people within a radius of 20 km. Cable operators offer the channel along with several others to the public. To telecast programmes, the college has two studios in the campus. Video cameras, editing and light-up facilities are also provided to the students. The channel airs educational and cultural programmes. Students, besides doing the job of reporters, take up the roles of news anchors and camerapersons.

Air conditioned Audio-Visual Centre

The audio visual centre in a theater like setting can accommodate 150 persons and can host conferences, ceremonies and competitions of grand stature. It has a graceful and dignified setting and state of the art wooden paneling and is furnished with Multimedia Computer, Audio Systems, 3DProjector, digital podium etc.

Auditorium and Seminar Hall

The auditorium has a seating capacity of 1500 along with an extensive stage. Behind the stage are two backstage dressing rooms for the performers. There are two fully furnished Seminar Halls with a seating capacity of 120 each. There is also a fully air conditioned mini conference hall with a seating capacity of 60. They are equipped with smart boards, LCD projectors, speakers and amplifier sound system.

Network Resource Centre

The students and faculty members are allowed to access internet free of cost in the Network Resource Centre. The centre is attached to the Library and it works under the supervision of the librarian. Facilities for taking print out are also available.

Computer Labs and Network

The College has five well-organized computer labs and functions with 148 computers and all necessary accessories. Internet facility is available to all computers in the lab. College campus is served by a 100 Mbps internet connection. The connection is distributed through the campus network to an intranet connecting various laboratories, departments, library, hostels as well as the office. The campus is equipped with sufficient indoor access points, through which Wi-Fi internet connection is available within the institution. These facilities cater to the computing, information processing and multimedia requirements of the entire college. BSNL provides static IP. The internet is secured by cyberom firewall.

Inflibnet Facility

The college is currently a member of the N-List (National Library and Information Services Infrastructure for Scholarly Content) programme of UGC Inflibnet. The N-List project provides access to e-resources to students and faculty members. It is a huge repository of academic e-resources, consisting of thousands of journals and books, including back-volumes of journals.

Playgrounds and Indoor Stadium

The college provides multiple facilities for sports and games. There is a playground with an area of 725 sq. m along with a spacious gallery. The two Indoor Stadiums with a total area of 17600 sq.ft has-multi-utility . It has rubberized courts for basketball, volleyball, badminton etc. The stadium can also be used as an indoor auditorium. It is very spacious and can accommodate around 700 people. The indoor stadium is equipped with Flood Light facility.

Prayer Hall

The prayer hall has been considered as founts of grace for the students and the faculty. Regular weekly prayer meetings are held here. The renovated prayer hall serves as the spiritual centre of the college.

Parking Area

The College campus has enough parking place for two wheelers, four wheelers and buses. separate places are allotted for staff members and students .

Hostel Facilities

There are two hostels for girls and are located next to the campus and has a capacity of accommodating 70 students. Both the hostels have a warden to supervise and to address any grievances.

The Aruvithura SGC Co-operative Society No. 583

The College co-operative store provides all text books, note books and record books. Many stationery items are also available at reasonable rates. It also serve as the copy centre of the college

St. George Staff Co-operative Society No. K. 628

The society provides banking facility to the staff. Deposits are accepted from members and money is provided as loan to the members of the staff. The society has a scheme of easy loan whereby staff members are given quick loan without the normal security measures that are demanded by the banks.

Canteen

College has a neat and spacious canteen in the college premise. Quality food and snack items are provided to the students and staff of the college at reasonable rates. There are separate sections for staff and students. The canteen functions on all working days.

Eco-friendly Campus

The campus is designed in an eco-friendly way and it offers an environment conducive for teaching and learning process. Some of the Eco-friendly features are:

- » Green House
- » Mythri Udhyan
- » Organic Vegetable Garden
- » Fish Pond
- » Star Forest
- » Bamboo Forest
- » Meditation Park
- » Lush Green Gardens
- » Vermi Composting



Academic Calendar

... 2019-2020 ...

JUNE 2019

DATE	DAY	DEPT.	PROGRAMME
01	Sat	Food Science	Training at Dairy Training Center, Kottayam
02	Sun		
03	Mon	M.Sc Mathematics	Competitive examination training
04	Tue	M.Sc Mathematics	Holistic Education Class
		Commerce (SF)	Faculty development programme for teachers
05	Wed		
06	Thu	BCA (SF)	On the job training Commences
07	Fri		
08	Sat		
09	Sun		
10	Mon	Botany	Bridge course
		Physics	Basic environmental awareness programme
11	Tue		
12	Wed		
13	Thu		
14	Fri	Physics	Computer architecture and operating system introductory class
15	Sat		
16	Sun		
17	Mon	M.Sc Mathematics	Training for competitive examinations
18	Tue		
19	Wed	Physics	Lab familiarization class for B.Sc Physics
		English	Mentoring begins
20	Thu	M.Sc Mathematics	Career orientation
		B.Sc Mathematics	Certificate course-Latex begins
21	Fri	English	Remedial classes begin
22	Sat	Economics	Agricultural farm visit
23	Sun		
24	Mon		
25	Tue	BCA (SF)	Debugging competition
26	Wed	B.Com(Aided)	Bridge course begins
27	Thu	Physics	Lab familiarization class for M.Sc Physics
28	Fri	Political Science	Orientation and association inauguration
		BCA (SF)	Quiz competition
		Chemistry	Orientation programme and bridge course
		B.Sc Mathematics	Monthly video presentation begins, Statistics quiz
29	Sat	M.Sc Mathematics	Celebration of National Statistics Day
		English	Published departmental news letter 'PEGASUS' papers
30	Sun		

JULY 2019

DATE	DAY	DEPT.	PROGRAMME
01	Mon	BCA (SF)	PowerPoint presentation competition
		B.Sc Mathematics	Remedial class commences
02	Tue	Physics	JAM coaching begins
		B.Sc Mathematics	Bridge course
03	Wed		
04	Thu	Physics	Orientation programme for B.Sc
05	Fri	Media Studies	Orientation programme
		Physics	Orientation programme for M.Sc
		B.Sc Mathematics	Value education
06	Sat		
07	Sun		
08	Mon	Economics	Civil Service orientation programme commences
		Commerce (SF)	Basic computer training for students begins
09	Tue	Economics	Seed distribution
		English	<i>Rendezvous</i> , the academic counseling starts
10	Wed	Economics	Association inauguration and budget analysis
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon	Chemistry	Science quiz
16	Tue	Commerce (SF)	Power Point presentation competition
17	Wed	Chemistry	Association inauguration and departmental cultural fest
18	Thu		
19	Fri		
20	Sat	Economics	Class for gender equity programme
21	Sun		
22	Mon		
23	Tue		
24	Wed	Economics	Legal literacy programme
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon	Physics	Science Window outreach programme
30	Tue	Political Science	Bridge course begins
		M.Sc Mathematics	Association inauguration
		Physics	Association inauguration
		Physics	Seminar on career opportunities abroad
31	Wed		

AUGUST 2019

DATE	DAY	DEPT.	PROGRAMME
01	Thu	Political Science	Debate on One Nation One Election
		M.Sc Mathematics	Debate on Pure Mathematics v/s Applied Mathematics
02	Fri	Physics	PowerPoint presentation competition-EUNOIA
03	Sat		
04	Sun		
05	Mon	Political Science	Civil Service Orientation programme
		Chemistry	Environmental awareness programme through SGC TV
06	Tue		
07	Wed		
08	Thu	Economics	Certificate course in Computer Application
		Media Studies	Seminar on Financial Reporting
09	Fri	Economics	Field research on Dairy Farming
		English	English quiz
		B.Sc Mathematics	Expert talk
10	Sat		
11	Sun		
12	Mon		
13	Tue		
14	Wed	Economics	Awareness programme on Constitution
15	Thu		
16	Fri	Physics	Career training programme
		Chemistry	PowerPoint presentation competition
17	Sat		
18	Sun		
19	Mon		
20	Tue	English	Starts certificate course in Soft Skill and Communicative English
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun		
26	Mon	BCA (SF)	Bridge course
27	Tue	Physics	Add On course starts
28	Wed	Media Studies	Certification course starts
29	Thu		
30	Fri	Botany	Formation of departmental cultural club
31	Sat		

SEPTEMBER 2019

DATE	DAY	DEPT.	PROGRAMME
01	Sun		
02	Mon	BCA (SF)	Certification course commences
		Chemistry	Molecular Modeling using Chems sketch
03	Tue		
04	Wed	English	Inter collegiate cultural fest, Departmental alumni meet
05	Thu		
06	Fri		
07	Sat		
08	Sun		
09	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	B.Sc Mathematics	Old age home visit
15	Sun	M.Sc Mathematics	Workshop on Data Analysis
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri	Chemistry	DRC and soil testing for local farmers
21	Sat		
22	Sun		
23	Mon	Political Science	Quiz competition
		Physics	Starting of UGC-CSIR coaching
24	Tue		
25	Wed		
26	Thu	B.Com (Aided)	Assistance in one time registration for PSC
27	Fri	Physics	Popular Science lecture series
		B.Sc Mathematics	Seminar by alumnus
		Economics	Waste management in nearby area
28	Sat		
29	Sun		
30	Mon		
31	Tue		

OCTOBER 2019

DATE	DAY	DEPT.	PROGRAMME
01	Tue	Political Science	Exhibition on Gandhian Way of Life
02	Wed		
03	Thu	Physics	Social sensitization programme on saving Electricity
04	Fri	Commerce(SF)	Seminar on Research Methodology
05	Sat		
06	Sun		
07	Mon	Chemistry	Alumni meeting
08	Tue		
09	Wed	Commerce(SF)	Seminar on Stock Market Movement
10	Thu	Food Science	Introduction to micro organism and water treatment system
11	Fri	Chemistry	Visit to research institutions
12	Sat	B.Sc Mathematics	Alumni meeting
13	Sun		
14	Mon	Botany	Green auditing of the campus
15	Tue	Food Science	BMI calculation and diet planning
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon	Botany	Renovation of butterfly garden
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun		
28	Mon		
29	Tue		
30	Wed		
31	Thu		

NOVEMBER 2019

DATE	DAY	DEPT.	PROGRAMME
01	Fri	Commerce (SF)	GD training
02	Sat		
03	Sun		
04	Mon		
05	Tue		
06	Wed	Political Science	Career counselling
07	Thu	Media Studies	Training and portfolio making
08	Fri		
09	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed	Botany	Awareness programme on reducing plastic use
14	Thu		
15	Fri		
16	Sat		
17	Sun		
18	Mon		
19	Tue	English	Poster competition on gender equality
20	Wed	Media Studies	Seminar on organ donation
21	Thu	Economics	Quiz programme and GD
22	Fri	Physics	Career training programme
		Chemistry	Skill enhancement training programme
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed	Political Science	Orientation programme for UPSC aspirants
28	Thu	English	Expert talk by alumni
29	Fri		
30	Sat		

DECEMBER 2019

DATE	DAY	DEPT.	PROGRAMME
01	Sun		
02	Mon		
03	Tue	Political Science	Debate on Uniform Civil Code
		Commerce(SF)	Seminar on Commercial Market and Derivatives
04	Wed	English	Career counseling and training for PG entrance
		B.Com(Aided)	Business Quiz
05	Thu	Commerce (SF)	Inter collegiate paper presentation competition
		Food Science	Gender equality programme
		BCA(SF)	National seminar on Ethical hacking
		English	Competitive exam training
06	Fri	B.Sc Mathematics	Gender equality promotion programme
07	Sat		
08	Sun		
09	Mon		
10	Tue		
11	Wed		
12	Thu	B.Com(Aided)	Seminar on Entrepreneurship development
13	Fri	Political Science	Personality Development programme
		Commerce (SF)	GST awareness seminar for public
		Chemistry	Entrepreneurial programme
14	Sat	Physics	Departmental alumni meeting
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu	M.Sc Mathematics	National Mathematics Day
20	Fri		
21	Sat		
22	Sun	M.Sc Mathematics	International Mathematics Day celebration
23	Mon		
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon	Commerce (SF)	Commerce alumni meet
31	Tue		

JANUARY 2020

DATE	DAY	DEPT.	PROGRAMME
01	Wed		
02	Thu		
03	Fri	Commerce (SF)	Entrepreneurial meet and honouring of entrepreneurs
04	Sat		
05	Sun		
06	Mon	Physics	Seminar on Advanced topics in Recent Physics
		Media Studies	National seminar
		Food Science	Green programme-Planting of fruit trees
07	Tue	English	Vox Vocis-Inter collegiate presentation competition
08	Wed		
09	Thu		
10	Fri	Media Studies	Training as student reporter
		Commerce (SF)	State level quiz competition
		B.Sc Mathematics	Presentation by students
11	Sat	English	Staging of King Lear, Old age home visit
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri	Political Science	Model Parliament
		Economics	National seminar
25	Sat		
26	Sun		
27	Mon	Physics	Popular lecture series
		BCA(SF)	Exhibition
28	Tue		
29	Wed		
30	Thu		
31	Fri		

FEBRUARY 2019

DATE	DAY	DEPT.	PROGRAMME
01	Sat	BCA (SF)	Computer and Internet awareness classes for the native women of Erattupetta
02	Sun		
03	Mon	Physics	National seminar on Advances in Material Science
04	Tue		
05	Wed	English	Commemorating great Indian English writers
06	Thu	Physics	Physics Fest
07	Fri		
08	Sat	B.Sc Mathematics	Classes for SC/ST in the locality
09	Sun		
10	Mon	B.Com(Aided)	GD training
11	Tue		
12	Wed		
13	Thu		
14	Fri		
15	Sat		
16	Sun		
17	Mon		
18	Tue	M.Sc Mathematics	Inter collegiate poster presentation competition
			Inter collegiate quiz competition
			Inter collegiate research paper presentation competition
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun		
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri	Physics	Science Day
29	Sat		

MARCH 2020

DATE	DAY	DEPT.	PROGRAMME
01	Sun		
02	Mon	Physics	Green practice-Reducing the carbon emission
03	Tue		
04	Wed		
05	Thu		
06	Fri		
07	Sat		
08	Sun		
09	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	Physics	Einstein day celebration
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed		
26	Thu	M.Sc Mathematics	Alumni meet
27	Fri		
28	Sat		
29	Sun		
30	Mon		
31	Tue		

GENERAL RULES & GUIDELINES

General Discipline

1. Every morning classes commence with a prayer song. Come to attention when the song begins and keep standing till it ends. Students outside the classrooms, too, are expected to join the prayer.
2. No student shall enter or leave the classroom when the session is on, without the permission of the teacher concerned.
3. Students are expected to spend their free hours within their respective classes as per the directions given by the HoD or class teacher. Peer teachers should ensure that the time is utilized fruitfully, for academic purposes. Students should not loiter along the verandahs or crowd at the corridors and staircase. They are not permitted to enter classrooms other than their own.
4. Show due respect to your teachers and other staff members of the college. Greet them when you meet them inside or outside the campus.
5. Students are expected to be properly dressed. Showy clothes and T-Shirts are to be avoided. Girl students are expected to show dignity in their dress and general behaviour. Do not tuck up your dhoti when you are in the campus on non-uniform days.
6. Smoking is strictly prohibited in the college campus.
7. Do not disfigure the walls, doors, windows, furniture etc. with graffiti, bills, etc. Learning not to damage property whether public or private is one of the primary requirements of civilized behaviour.
8. Political activism is strictly banned in the campus. Students are forbidden to organize or attend meetings other than those permitted by the principal. Strikes are strictly prohibited in the college campus and its premises. Nobody shall instigate or take part in any strike inside the campus.
9. If students have grievance or complaint they shall approach the class teacher first. If they are not satisfied they may approach the H. O. D and then if needed, appeal to the Principal.
10. Any student who is persistently insubordinate or who is repeatedly or willfully mischievous shall be removed from the rolls.
11. Students are not permitted to bring mobile phones to the campus. In the event of any violation of this rule, the Principal or the teachers shall seize the phone and impose appropriate punishment.
12. Students may park their vehicles at their own risk in the space allotted to them. Students should submit the registration number of their vehicles along with the ID card to obtain necessary permission from the principal.

13. All students should have with them their identity cards when they are in the college campus. They will have to wear the same on a tag. The principal and staff members can examine them. The student may be asked to leave the campus for not producing the same when requested to do so.
14. Anyone who is suspended from the college shall not enter the college campus unless and until his / her suspension is revoked by the college authorities, or without prior written permission from the principal.
15. All the girl students shall use the inner verandahs and the staircases marked for them and all the boys shall use the outer verandahs and the staircases marked for them.
16. In case of any damage to college property, the loss shall be recovered from the persons responsible if they can be identified and if not, shall be imposed a collective fine.
17. No outsider should be invited to the college without the consent of the Principal.
18. All kinds of applications submitted to the office by the staff, students and others must be complete in all respects. Incomplete applications will not be accepted.
19. Any student taking part in video related production (shoot) work outside the campus on working days shall obtain the necessary permission to take part in the same from the principal.
20. If any student is requested to participate in any shoot for any agency other than SGC TV within the campus he /she shall obtain permission to participate in the same from the principal.
21. No one shall engage in any activity which may detrimentally affect the reputation and interest of the institution.
22. No one shall distribute or circulate any notice, pamphlet, leaf let etc. within the campus or exhibitory type of banner, flag, poster etc. without the prior written sanction of the Principal.
23. In the interest of the institution and for the sake of discipline, the principal can suspend, dismiss or take punitive action on any student for his / her misconduct.
24. Staying away from classes without sufficient reason and persuading students to abstain from classes or making them participate in strikes in the college is punishable.
25. During free hours the students are expected to make use of the library or the reading room.
26. Students are not permitted to organize tours without the permission of the Principal.
27. Organizing meetings in the college or displaying notices anywhere in the college campus without the written permission of the principal is strictly prohibited.
28. Smoking, consumption of alcoholic beverages and use of narcotics, destruction of college property, and other objectionable activity or behaviour on the part of students are punishable.

29. College union election will be conducted in the parliamentary model.
30. The Principal shall be the final authority in the interpretation of the college rules. Matters not covered by the rules mentioned above are left to the discretion of the principal and his decision shall be final.
31. Students must abstain from making remarks in the Social Media against the wider interest of the college.

Admission

1. Admission to open merit and SC/ST quota are done through Centralised Admission Process (CAP) as per the direction from the MG University.
2. Admission to Community Quota, Management Quota, Sports Quota, Cultural Quota and Handicap Quota are done at the College level. Application form for these seats can be obtained from the college office on payment of Rs. 100/-
3. Any student studying in any institution who takes part in any demonstration, hartal, agitation or activities of similar nature, political or otherwise, in and around the premises of the college shall be denied the right to admission for higher learning in this institution without assigning any justifiable reason for the same.
4. Qualifying certificate and mark list once deposited will not be returned except when the student leaves the college. Hence they are advised to keep sufficient number of attested copies of these documents.
5. Fees remitted shall not be refunded.
6. Subsequent vacancies will be filled on the days fixed by the Principal and will be published on the notice board.
7. The principal reserves to himself the right to reject admission to any student without assigning reasons.

Identity Cards

Students are provided with identity cards and they are expected to wear them on a tag while on the campus and when traveling to and from the college. They should produce their identity cards for inspection whenever they are required to do so by the members of the staff or the college authorities. It may be noted that the identity card has to be produced on many occasions, like voting at the college elections claiming Hall Tickets, Mark Lists, Certificates, Scholarships, Stipends, Attending festivities in the auditorium etc.

If the card is lost, the duplicate may be issued at the student's expense of Rs. 100/- with the special permission of the Principal on submission of a written request for a duplicate card, attested by the parent or guardian.

Attendance & Leave

1. Each working day is divided into two sessions, the morning session consisting of three periods and the afternoon session of two periods.
2. The students must be in their seats by the second bell at the beginning of the session. At the third bell they shall stand up for prayer in a silent respectful manner.
3. Attendance will be marked at the beginning of each period.
4. Late comers should not enter the class nor should any student leave the class without the permission of the teacher concerned.
5. All working days irrespective of the number of periods shall be considered as full working days.
6. The annual certificates of attendance and progress required by the university for admission to the University examination will not be granted unless:
 - (i) The student has attended not less than three fourths number of working days during the academic year, and
 - (ii) The principal is satisfied with the progress and conduct of the student.
7. Students are not permitted to absent themselves without leave for the whole or part of a day.
8. Absence without leave for one period or a session will be considered as half day of absence.
9. Leave for a period or an hour may be granted by the teacher in charge of the class. A student who absents himself / herself for a day or more may be granted leave on submission of application for leave to the principal with the recommendation of the HoD or the class teacher concerned. Leave shall not be granted on flimsy grounds.
10. Absence without leave from any examination, composition or practical work will be reported by the respective teachers to the principal.
11. In case of absence from a terminal examination leave should be obtained from the principal.
12. A student absents without leave for more than 15 consecutive days without satisfactory explanation will have his/her name removed from the rolls.
13. A student absents for a period exceeding 5 working days with or without leave should report himself/herself to the principal on his/her return to the college.

Issue of Certificates

Transfer certificates will be issued at the end of the course or during any time of the course on request. The rules regarding the issue of transfer certificates are as follows:

1. No transfer certificates will be issued to those from whom there are any dues to the college.
2. A student desirous of obtaining any certificate from the college shall apply to the principal in writing stating the year, the class last attended and the class number.
3. Ordinarily a notice of 24 hours is necessary for the issue of any certificate.
4. Kinds of applications submitted to the office by the staff, students and others must be complete in all respects. In complete applications will not be accepted.
5. SSLC book/Mark list etc. has to be claimed at least within a year after leaving the college. The college office is not itself responsible for any damage or loss of the certificate left unclaimed by the students.
6. Students requiring any certificate must produce the identity card or the original or true copy of the certificate issued to him/her from this college earlier.

Library Guidelines

1. The library will be open from 8.30 am to 4.30 pm on all working days and on Saturdays it will be open from 10 am to 4pm.
2. All the staff and students are members of the college library. Every Student shall produce his/her identity card before entering the library.
3. Personal belongings like books (including issued library books), umbrellas, bag etc. are not allowed to be taken inside the library. For the purpose of taking down notes from the reference books ,students are permitted to bring in papers.
4. Books of reference section (including periodicals, news paper) will not be lent out from the library. Never replace or hide the book from its places, never bring any food items and water inside the Library.
5. Strict silence should be observed within the library. Any types of combined study are not permitted within the library.
6. Nobody shall write upon, damage or make any mark upon any books belonging to the library. When a book is issued to a reader he /she must point out to the librarian of any defect noticed concerning the book. Otherwise the presumption will be that the book was intact when issued.

7. If a book is damaged or lost by a member, he/ she will have to replace it or pay the present cost of the book including fine, postage etc. within the time fixed by the principal.
8. Library card/ borrower's ticket is non transferable and return at the end of the academic year. In case it is lost, a duplicate card will be issued only after a month on payment of penalty of Rs.25/.
9. The period of loan is minimum one day to maximum 14 days. After the due date a fine of one rupee per day per book will be levied. If a book is not returned within one month after the due date it will be considered lost. Those who holds overdue books are not allowed to borrow books until he/ she has paid the dues. No books will be issued or return within 15 minutes before closing the library.
10. Members of the staff may keep 10 books at a time for 14days. HoD of the respective department is responsible for books issued for the Guest Faculty.
11. All final year students should get clearance certificate from the librarian, HoD and Hostel warden before receiving the hall tickets. Defaulters will be charged Rs.10/-. No books will be issued after receiving clearance certificate.
12. Using Mobile phone inside the library is strictly prohibited.
13. Those who fail to abide by the rules will be deprived of the privilege of using the library.

Use of computers at Library:

- » Enter your name and Sign in the register kept at the counter before entering the Digital library.
- » Computers in the library should be used for academic purposes only.
- » Two computers are reserved for staffs.
- » Online chatting and browsing of social networking sites are strictly prohibited.
- » Only one person at a time is allowed to use a particular computer.
- » Using Mobile phones and audio instruments with or without speaker or headphone are strictly prohibited in the premises.
- » Changing the settings and display of the computers kept in the Library is not permitted.
- » Users should not remove/unplug computer cables/connections, network cables and other peripherals/accessories in the library
- » Users should take prior permission for using pen-drive, Portable Hard disc etc.

Reprographic Facility : Photostat facility inside the library is limited only for Library Purposes.

UGC Regulation on Curbing Ragging

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

What is Ragging?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- (a) Any conduct by any student or students whether by words spoken or written or by an act which rudeness a fresher or any other student.
- (b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect or causing in generating a sense of shame, or torment or embracement so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student including a fresher.
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- (g) Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forced obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- (h) Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- (i) Any act that the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Punishments

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence.

As per the regulations any students can be fined up to Rs. 2.5 Lakhs if found guilty of ragging. The UGC regulations provide for justification of a student, a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- (a) Suspension from attending classes and academic privileges.
- (b) Withholding/withdrawing scholarship/fellowship and other benefits.
- (c) Debarring from appearing in any test/examination or other evaluation process.
- (d) Withholding results.
- (e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- (f) Suspension/expulsion from the hostel
- (g) Cancellation of admission
- (h) Rustication from the institution for periods ranging from 1 to 4 semesters
- (i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- (j) Fine ranging between Rupees 25,000/- and Rupees 2.5 lakh
- (k) Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Mahatma Gandhi University Students' Code of Conduct Rules – 2005

Mahatma Gandhi University Students' Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/Elen. dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as "any act, activity or conduct by any student in a college by which political ideologies of any political parties recognized by the Election Commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever".

Prohibition on political activity inside the campus means the following:-

- (a) No student of a college shall get himself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.

- (b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal has the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.
- (d) No student of a college shall stage or indulge in any activity like dharna, gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the classrooms, office or any other place inside the campus and obstruct or cause disturbance to the everyday functioning of the institution.

College Union

The College Union is organized with the following objectives

- (a) To train the students of the college in parliamentary democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- (b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- (c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- (d) To encourage extracurricular activities like Youth Festival, Sports Meet etc., that are conducive to the above objectives.

The election to the college union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High court of Kerala. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council, an electoral council consisting of two elected representatives from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice-Chairman, General Secretary, University Union Councillors, Magazine Editor and the Arts Club Secretary. There shall be a Secretary of sports who will be nominated by the committee consisting of the Principal, The Head of the Dept. of Physical Education and the Staff Advisor of the students' council. An

SC/ST representative also will be nominated, if there is no SC/ST among those elected to the executive. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. Two lady representatives will also be there elected by and from among the lady representatives in the students general council. The language secretaries of Malayalam, English and Hindi will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of student organizations.

The Principal is the ex-officio Treasurer and Patron of the College Union. Expenses for the activities of the college union require prior sanction of the principal and the college union advisor.

Guidelines for the Union Activities in the College

Based on Govt. of Kerala Higher Education (G) Department Circular No. 26483/G1/15/H. Edn. dated 12.10.2015

1. All Celebrations in the Campus, including Union activities, should be held only after getting prior permission from the Head of the Institution.
2. Student's Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, HoDs and Discipline Committee members.
3. College Union has to function only during 9.00 am to 5.00 pm, during the working days of the academic year. However, during any celebration time, Head of the Institution can extend the time.
4. Programmes by external agencies/Professional groups/Paid Programmes such as DJ/Musical events should not be permitted inside or outside the campus (Amendment, dated 06.06.2016)

Guidelines for Various Celebrations in the College

(Based on Govt of Kerala Higher Education (G) Department Circular No. 26483/G1/15/H.Edn. dated 12.10.2015)

1. All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution
2. The Discipline Committee should monitor and supervise the celebrations in the college.

3. All students have to wear identity tag in the college.
4. No type of vehicles should be used during celebrations inside the college Campus/Hostels.
5. If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force.
6. Public including former students will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms any case.
7. Bike race/motor car race/elephant procession or similar activities should not be permitted inside the Campus/Hostels.
8. Procession of any kind is not allowed.
9. Percussion instruments are strictly prohibited.
10. Public address system, if needed, can be used only within the halls. It should not create any disturbance to other departments.
11. Before leaving the campus after the Onam celebrations, students should clean the place of their 'pookkalam' and the respective places allotted to them for celebrations.
12. Christmas celebrations should be modest.
13. Crackers and fireworks are not allowed.
14. Students are not allowed to stay on the campus after 5:00 pm on the day before Christmas and Onam celebrations.
15. All celebrations in the college must end by 5:00 pm. Students should leave the campus by 2:00 pm after the Onam and Christmas celebrations.

Guidelines for Excursions/Field Visit/Industrial Visit/Study Tour

(Based on Collegiate Education Circular No. G3/31727/2014/Coll. Edn dated 22.08.2014)

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Head of the Institution.
2. Study tours will be organized by the respective Departments.
3. Only final year/final semester students will be permitted to go on excursions and tours.
4. No student from another class will be permitted to join a class going on excursion.
5. The head of the department should forward the study tour proposal and the same duly recommended

by the Principal is to be submitted to the Deputy Director of Collegiate Education, Kottayam one month in advance with all details including the list of students, teachers and lady escort etc.

6. There should be at least two teachers to accompany each team.
7. A lady escort is compulsory in case if there are any girl students in the tour team.
8. A detailed Programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
9. The maximum number of days of halt for study tour/field visit/industrial visit is fixed as seven days.
10. The permissible number of days of halt for excursions or picnics is fixed as three days.

Guidelines for Parking Students Vehicles

- » The College provides limited parking space for the two wheeler and four wheeler vehicles of students.
- » The students must park their vehicles in the allocated parking zones only.
- » Entry beyond the designated parking area is strictly prohibited.

Grievance Redressal Mechanism

In order to address the grievance of students a three level Grievance Redressal mechanism is envisaged.

Level 1 : (Department level) The cell is chaired by the head

Level 2 : (College Level) College level committee with the Principal as chairman, coordinator, HoD of concerned department and a senior teacher nominated by the college council as members

Level 3 : (University level) Committee constituted by the Vice –Chancellor

Fees

All the special fees and caution money are to be paid at the time of admission or with the first installment of fees.

Tuition fees may be paid in three equal installments or in the lump in advance. Every student shall pay, at the time of admission, all the installments of fees due till then.

The due dates for payment of fees without fine will be notified. If any student fails to pay the fees or special fees on or before the due date he/she shall be liable to pay a fine of Rs. 5. 00 along with fees within 10 days after the due date. Thereafter an additional fine of Rs. 10. 00 will be levied. If the fees and fine are not paid even on the last working day before the due date of the next installment the name of the student will be removed from the rolls.

For the purpose of collection of fees the year is divided into three terms. Fees for the whole term will be levied from the students who leave the college during the course of the term.

The caution deposit will be refunded when the student leaves the college. There will be no refund after May.

Fee Concession

Students belonging to SC/ST/OBC are exempted from payment of all fees including caution deposit. All other students whose annual family income does not exceed Rs. 25000/- for degree and Rs. 42,000/- for PG are eligible for fee concession but must pay the caution deposit and submit an income certificate in the prescribed form at the time of admission.

FEE STRUCTURE (AIDED PROGRAMMES)

I TUITION FEES		
(A) BA/B.Sc/BCom	I Year	₹ 1050.00
(B) BA/B.Sc/BCom	II Year	₹ 1050.00
(C) BA/B.Sc/BCom	III Year	₹ 1050.00
(D) M.Sc	I Year	₹ 1890.00
(E) M.Sc	II Year	₹ 1890.00
(F) BCA	I Year	₹ 3150.00
(G) BCA	II Year	₹ 3150.00
(H) BCA	III Year	₹ 3150.00

II MISCELLANEOUS		
(1) Admission	First year only	₹ 75.00/150 P. G
(2) Library	BA/B. Sc.	₹ 105.00
	MA/M. Sc	₹ 105.00
(3) Stationery		₹ 55.00
(4) Athletics		₹ 105.00
(5) Laboratory	I Year	₹ 160/265/425/585
	M. Sc & II M. Sc.	₹ 1260.00
(6) Health Service		₹ 10.00
(7) Audio Visual		₹ 30/30/30
(8) U. U. F & S. W. F		₹ 100.00

(9) Calendar		₹ 35.00
(10) Association		₹ 55.00
(11) Magazine		₹ 55.00
(12) Students Aid Fund		₹ 10.00
(13) Sports Affln		₹ 320.00
(14) M. R. F	First year Only	₹ 250.00
(15) University Affiliation	BA/B. Sc./B.Com	₹ 580.00
	M. Sc	₹ 790.00
(16) Women's Study		₹ 10.00
(17) Registration	I Year	₹ 55.00
III CAUTION DEPOSIT		
Insurance		₹ 23.00
BA/ B. Sc		₹ 360.00
MA/ M. Sc.		₹ 600.00

FEE STRUCTURE (SELF FINANCE PROGRAMMES)

PROGRAMME	AMOUNT PER SEMESTER	ANNUAL ADMINISTRATION FEE
B.Com Finance & Taxation	₹ 9000	₹ 500
B.Com Cooperation	₹ 9000	₹ 500
B.Com Marketing	₹ 9000	₹ 500
B. Com Office Mangagement	₹ 9000	₹ 500
B.Com Computer Application	₹ 11250	₹ 500
BCA	₹ 18750	₹ 600
B.Sc Food Science	₹ 19500	₹ 600
B.A. Mass Communication	₹ 18750	₹ 500
M.Sc Mathematics	₹ 18750	₹ 750
M.Sc Food Science	₹ 42000	₹ 1000
M.Com	₹ 18750	₹ 750

Regulations For Under Graduate Programmes Under Choice Based Credit System 2017

Eligibility For Admission And Reservation Of Seats

Eligibility for admissions and reservation of seats for various Undergraduate Programmes shall be according to the rules framed by the University in this regard, from time to time.

Duration

The duration of U.G. programmes shall be 6 semesters. There shall be two Semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences. There shall be two months vacation during April/May. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

Registration

The strength of students for each programme shall be as per the existing orders, as approved by the University. The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat/re-appearance courses to the University in the prescribed form within 45 days from the commencement of the Semester. Those students who possess the required minimum attendance during a semester and could not register for the semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

Scheme And Syllabus

1. The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.
2. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade D is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme, only F grade will be awarded for that Semester/Programme until he/she improves this to D Grade or above within the permitted period. (See Clause 5.3)

5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme.
6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”.
7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

Programme Structure

Sl. No.	Details	Model I BA/B.Sc.	Model I/II B.Com	Model II BA/B.Sc.	Model III BA/B. Sc./B.Com
a	Programme Duration	6 Semester	6 Semester	6 Semester	6 Semester
b	Total Credits required for successful completion of the Programme	120	120	120	120
c	Credits required from Common Course I	22	14	16	8
d	Credits required from Common Course II	16	8	8	-
e	Credits required from Core course and Complementary courses including Project	79	95	93	109
f	Open Course	3	3	3	3
g	Minimum attendance required	75%	75%	75%	75%

Examinations

The evaluation of each paper shall contain two parts:

- » Internal or In-Semester Assessment (ISA)
- » External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

PERCENTAGE OF MARKS	GRADE	GRADE POINT
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

Credit Point And Credit Point Average

Credit Point (CP) of a paper is calculated using the formula:-

$CP = C \times GP$, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

$SGPA = TCP/TC$, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

$CGPA = TCP/TC$, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocationalcourse, Core Course is calculated using the formula:-

$GPA = TCP/TC$, where TCP is the Total Credit Point of a category of course.

TC is the total credit of that category of course

GPA	GRADE
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

Marks Distribution For External And Internal Evaluations

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all courses without practical

- » Marks of external Examination : 80
- » Marks of internal evaluation : 20

COMPONENTS OF INTERNAL EVALUATION OF THEORY	MARKS
Attendance	5
Assignment /Seminar/Viva	5
Test papers (2x5=10)	10
Total	20

For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

For all courses with practical

- » Marks of external Examination : 60
- » Marks of internal evaluation : 15

COMPONENTS OF INTERNAL EVALUATION	MARKS
Attendance	5
Assignment /Seminar/Viva	2
Test papers (2x4=8)	8
Total	15

- » For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

COMPONENTS OF INTERNAL EVALUATION OF PRACTICAL	MARKS
Attendance	2
Record	4
Test papers (1x4=4)	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

For projects

a) Marks of external evaluation : 80

b) Marks of internal evaluation : 20

COMPONENTS OF INTERNAL EVALUATION OF PROJECT	MARKS
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

Marks for dissertation may include study tour report if proposed in the syllabus.

COMPONENTS OF INTERNAL EVALUATION OF PROJECT	MARKS
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation for All Papers

% OF ATTENDANCE	MARKS
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

Assignments

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

Seminar/Viva

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

Internal Assessment Test Papers

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

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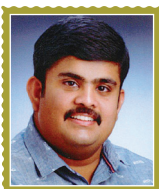


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Mr. C. J. Mathew Chandrankunnel, Aruvithura Ph: 04822-274926, 9496314926	SGL	Chemistry	1980-08
Ms. Rosamma Thomas, Gracevella, Mannackanadu P. O, Marangattupilly, Ph: 0482-251719	Head	History	1981-08
Ms. Susamma Joseph Azhathu, Perunilam, Poonjar Ph: 04822-273015	Head	Botany	1982-09
Ms. C. S. Soudaminikutty, Thuruthel, Bharananganam Ph: 04822-236543, 237977	Head	Economics	1978-09

Ms. Aleykutty T. P., Palliparampil, Kalaketty Ph: 04828-236540	Head	Economics	1980-09
Ms. Gracyamma Joseph, Thailammanal, Chennad Ph: 04822-279219	Head	English	1979-10
Ms. Maryamma James Kappalumackal, Pala Ph: 04822-212210	Head	Physics	1980-10
Ms. Cyrilamma Sebastian, Mangatt, Aruvithura Mob: 9495704876	Head	Chemistry	1980-10
Mr. K. J. George Thomas Kuttomparapil, Maravanthuruthu Mob: 9947768794	Head	Zoology	1981-10
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Fr. Dr. Joseph K. M. Kollamparampil, Vicar General, Bishop's House Palai, Mob: 9447146001	Principal	Politics	2003-11
Ms. Marykutty Mathew, Vazhangattuputhenpurayil (Krupa) 8/51A Plassanal, Ph: 9447509766	Head	Physical Edu.	1981-11
Ms. K. V. Annamma, St. Mary's Hostel, Aruvithura Mob: 9495692109	Head	Chemistry	1983-11
Mr. Edsel Joseph, Elavanal, Manalumkal Mob: 9495109710	Professor	Commerce	1982-11
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Mr. P. M. Mathew, Pullattu, Perunilam, Poonjar Mob: 9447491967	Head	Commerce	1982-12
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Mr. V. J. George, Valiyaprampil, Bharananganam (Expired) Ph: 9447149429	Head	Economics	1981-13
Mr. Pius Ozhackal, Kalathookadavu Ph: 9947106706	Head	English	1984-14
Ms. Mollykutty John, Pullattu, Perunnilam Ph: 9562378901	Head	Mathematics	1981-14
Dr. Aniamma Thomas, Manackattu, Kuravilangad Ph: 9447302326	Head	Botany	1981-14

Mr. Mathew J. Muricken, Muricken, Bharananganam Ph: 9446406937	Head	Economics	1981-14
Ms. Annamma Joseph, Naduthottiyil, Aruvithura Ph: 9447973083	Professor	English	1984-14
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Dr. Sunny V. Zacharias, Kulamackal (H), Kizhathadiyoor P.O Ph: 9447022136	Head	Physical Edu.	1987-15
Ms. Anamma Thomas, Vadakkekalam, Aruvithura Mob: 9447421524	Head	Chemistry	1982-16
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Ms. Jessy Mathew, Puthupallil, Alanadu Mob: 9497223808	Head	Botany	1982-16
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Fr. Dr. Baby Sebastian Thonikkuzhiyil, Kadanadu Mob: 9400121221	Principal	Malayalam	2011-16
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Dr. T. D. Raju, Thaiparampil, Aruvithura Mob: 9249259825	Head	Hindi	1984-17
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Mr. V. A. Varkey, Vadakel, Ottayeetty, Vellikulam (Expired)	Peon	1974-89
Mr. P. A. Varkey, Parayil, Aruvithura (Expired on 05-07-1998)	Peon	1965-91
Mr. P. D. Thomas, Palliparampil, Aruvithura Ph: 04822-274019	Senior Supdt	1965-94
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NOTES

Lined area for taking notes, consisting of multiple horizontal dotted lines.